



THE GREENWOOD FUND



The Denver Foundation

GRANT OPPORTUNITY

The Denver Foundation is accepting applications for The Greenwood Fund, a donor-advised fund of The Denver Foundation. The Greenwood Fund supports the conservation of museum artifacts and collections care projects within the museum community of Colorado and Wyoming.

Applications are due **Monday, August 2, 2021** at 5 p.m. MST

Grants typically range from \$1,000 - \$3,000.

ELIGIBILITY

- The museum must be located in Colorado or Wyoming.
- The museum must have current 501(c)(3) nonprofit status.
- The museum must be open to the public on a regular basis.
- It is preferred that the museum have permanent collections on exhibit.
- Funds may be used to acquire, archival supplies, and outside services for the purposes of conservation or collections care.
- Funds must be used within 12 months.

NOT ELIGIBLE FOR FUNDING

- Individuals
- Routine building maintenance
- Events
- Exhibitions
- Education
- Salaries
- General operating support
- Building expansions (unless for conservation labs)
- Endowments (except for conservation)
- Marketing or public relations
- Scholarships
- Travel

At this time, the grant will not cover collections management expenses such as computers, digitizing projects, or collections photography.

Examples of groups typically not eligible for funding include galleries, children's museums without collections, science museums without collections, corporate collections, and museums without 501(c)(3) status.

THE DENVER FOUNDATION

MISSION

We inspire people and mobilize resources to strengthen our community.

VALUES

- Leadership
- Equity
- Inclusiveness
- Accountability

ABOUT

The Denver Foundation is the largest and most experienced community foundation in the Rocky Mountain West.

For more than 90 years, Denver residents have trusted the Foundation to steward charitable funds to meet today's needs and tomorrow's opportunities.

It's a growing legacy and a community-wide effort to build a better future for everyone.

At The Denver Foundation, we've been taking care of the future since 1925.

THE GREENWOOD FUND APPLICATION PROCESS

APPLICATION PROCESS

LETTER/NARRATIVE

In 2021, the Greenwood Fund will consider additional general operating support funding for organizations that request it based on COVID-19 hardships. If you are interested in applying for additional support, please include in your application a section that addresses how the pandemic has impacted your Museum and the exact amount that you are requesting (up to an additional \$2,500).

1. Contains an Executive Summary clearly presenting the project and amount being requested.
2. Demonstrates the need for conservation/collections care.
3. Outlines the project and steps taken to address the need.
4. Explains why conservation is important to your museum.

ADDITIONAL ATTACHMENTS

In addition to the two-page letter/narrative, applicants should include:

5. A cover sheet with contact name, mailing address, phone number, full name of institution, and type of museum.
6. A complete description of any materials and supplies as applicable.
7. The names and credentials of personnel involved. All conservators and contractors should be identified. Please attach a resume if appropriate (not to exceed two pages).
8. Any treatment requests should include a treatment proposal which outlines procedures, costs and time estimates.
9. The project budget, including detail on expenses and income.
10. The organizational budget.
 - 6(a). Estimated collections and conservation budget for the year.
11. A copy of their organization's IRS tax-determination letter.
12. Final Report if previously funded by the Greenwood Fund. This should include details of the work completed, successes, and challenges.
13. When possible, please contain all attachments and narratives in one file as a PDF.

SUBMIT APPLICATIONS

Please submit applications as a single PDF attachment via email to greenwoodfund@denverfoundation.org.

DUE DATE

Applications are due by 5 p.m. MST on August 2.

The committee will not consider late applications. If you have previously received funding, you are eligible to apply again. Please expect notification of grant awards or declinations in mid-December.

Funds will be received by the end of the application calendar year for projects that will take place in the following calendar year. Funds must be used within 12 months.

Please email questions to greenwoodfund@denverfoundation.org.

ABOUT THE DONOR



The Denver Foundation has been honored to manage the Greenwood Fund for the past decade, supporting small museums in Colorado and Wyoming according to the vision and passion of the Fund's founder. Charles Greenwood Patterson III, known as Carl, was well known in the

museum community for his expertise and leadership in art conservation. Throughout his career, Carl lived and breathed conservation, working with numerous museums around the world, and in the Metro area. Over 18 years at the Denver Art Museum, he outfitted three conservation laboratories, consolidated collection storage, and undertook collection surveys, as well as played a key role in the design and opening of the Hamilton Building. Instrumental in elevating and expanding the conservation department, acquiring equipment, and improving storage, Carl was immensely creative in his ability to write grants and raise funds. In 2009, Carl retired as Director Emeritus of Conservation. The following year, he created the Greenwood Fund. Carl passed away in February of this year. Through the ongoing work of the Greenwood Fund, The Denver Foundation is honored to continue his legacy and passion for conservation.